

## EDUCATION

**King's College London**, London UK, 2009 - 2010

*Masters*: Creative and Cultural Industries Studies, GPA: Pass with Merit

Areas of Focus: In-Depth Industry Studies (Fashion, Film/TV), Visual Culture & Analysis

**UCLA**, Los Angeles CA , 2005 - 2009

*Bachelors of Arts*: Comparative Literature (English & French); GPA: 3.563 with Departmental Honors

Honors: Dean's List, Departmental Honors

## WORK EXPERIENCE

**Freelance Graphic Designer**, 2005 – Present

- Clients include *The Yale University Independent Party*, *Corlin, LLC.*, *Husmann Appraisal*, and *The Penny Dreadful Magazine at Yale University* as well as gratis work for friends at a professional level.
- Web: set-up and design for websites, set-up of blogging applets & social media profiles, consultation on improvements needed to garner better audience.
- Design: logo updates, commercial poster design, graphic design for apparel, illustration work.

**Groom/Exercise Rider**, *Rattlesnake Ridge Ranch*, Newcastle CA, 2007-2011

- Responsible for cleaning and upkeep of private 12 horse stable with two barns, including supervising horseshoeing when owner was away.
- Exercised high-level performance sport horses, including rehabilitation work.

**Senior Clerk**, *UCLA College Library*, Los Angeles CA, 2008 –2009

- Used extensive knowledge of UCLA library and computing systems to solve users' issues.
- Maintained and performed minor repairs to the large server-based multi-printer printing system.
- Troubleshoot several types of computing issues including the programs Photoshop, Illustrator, and Office 2007.

**Production Intern**, *John Gordon Productions*, Hollywood CA, 2007 –2008

- Performed general office support with only remote supervision including collating scripts, answering a multi-line phone system, expense reports, and arranging courier services.
- Created and maintained extensive spreadsheets of directors and writers along with their current projects in Microsoft Excel. Scoured trade papers daily to keep spreadsheets as current as possible.
- Arranged producer's last minute move from New York City to Los Angeles via telephone.

**Volunteer**, *Ride to Walk*, Lincoln CA, 2004 – 2005

- Groomed and led horses for mentally and physically handicapped children during therapy. Facilitated therapeutic activities as directed by physical therapist with the children. Kept in frequent contact with parents regarding progress in sessions.

## SKILLS

Software Experience: Microsoft Office Suite (Word, Excel, Outlook, Powerpoint, Access) , Adobe CS4 Suite (Photoshop, InDesign, Illustrator, etc.), PHP, CSS, HTML, most blogging & social media applets. Extensive experience in creating online presence, especially in blogging and social media.

Typing: 75 WPM

Languages: French (Advanced), Brazilian Portuguese (Elementary)